



## C I R C U L A R

EXM:5:17

December, 6<sup>th</sup> 2017

The next Associateship, Fellowship and Post Graduate Diploma in Shipping Management Examinations are to be held in March, 2018. The Institute proposes to hold the examinations simultaneously at Mumbai and Gandhidham. The Institute also proposes to hold the examinations simultaneously at Ahmedabad, New Delhi, Kolkata, Vizag, Chennai, Kochi and Goa if the candidates are more than ten. As such, candidates who have given the option for Ahmedabad, New Delhi, Kolkata, Vizag, Chennai, Kochi and Goa should give the other option of Mumbai or Gandhidham.

Candidates registered for the correspondence courses may please ensure that they submit to the Institute the Model Test Papers (assignments) duly answered prior to **31<sup>st</sup> December, 2017**. Non-submission of at least **2 of the Model Test Papers**, duly answered, may result in rejection of their examination application form.

Candidates who have opted for the regular course by attending the classes, require a **minimum of 75% attendance** to be eligible to appear for the examinations. Non-achieving of 75% attendance may result in rejection of their examination form.

For members and students who have not yet produced duly attested copies of their birth certificate, educational qualifications and experience certificate in original from their employers, are requested to please do so immediately. Nonproduction of the said documents may lead to rejection of the exam application.

The students/candidates, who are yet to pay the balance course fees are required to pay the same before 31<sup>st</sup> December 2017. Otherwise, these students will not be allowed to fill up exam form and will not be permitted to appear for exam.

**The examination form can be downloaded from our website (which will be uploaded on 01.01.2018).** This is to be submitted along with examination fee, subscription or arrears, if any on or before **31st January, 2018**. It is mandatory to complete all full details in the examination form.

2/

**Prescribed examination fees is as follows:**

For all subjects – 1 <sup>st</sup> /IInd yr PGDSM & Associateship / : Fellowship	<b>Rs. 5000/-</b>
For 4 subjects – 1 <sup>st</sup> /IInd yr PGDSM & Associateship / : Fellowship ( <b>For repeaters only</b> )	<b>Rs. 4000/-</b>
For 3 subjects – 1 <sup>st</sup> /IInd yr PGDSM & Associateship / : Fellowship ( <b>For repeaters only</b> )	<b>Rs. 3000/-</b>
For 2 subjects – 1 <sup>st</sup> /IInd yr PGDSM & Associateship / : Fellowship ( <b>For repeaters only</b> )	<b>Rs. 2000/-</b>
For 1 subject – 1 <sup>st</sup> /IInd yr PGDSM & Associateship / : Fellowship ( <b>For repeaters only</b> )	<b>Rs. 1000/-</b>

**Examination Late Fee (No application  
would be entertained beyond 10.02.2018) : Rs. 1000/-**

**(NOTE: Students appearing for 1st year or 2<sup>nd</sup> (Final) year examination first time, need to pay Rs. 5000/- irrespective of number of papers they are appearing).**

The students, those who are appearing for Associateship or Fellowship examinations, are requested to pay Rs.1000/- extra towards their membership subscription for 2017-18, if not paid.

The above fees can be paid 'online' either through internet banking or through credit/debit card, while filling up examination form which will be available on our website [www.nmis.net](http://www.nmis.net) from **01.01.2018**. Alternatively, the fees can be paid through demand draft, favouring 'NAROTTAM MORARJEE INSTITUTE OF SHIPPING', payable at Mumbai before **31<sup>st</sup> January 2018**.

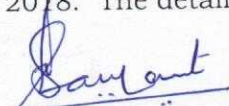
Application for March 2018 examination can be made on line through NMIS website. Last date for filling up application for March 2018 examination is **31.01.2018**.

Please also upload the photograph while filling the online examination application.

**Please use the same login id of admission or contact to Institute for login ID.**

Hall ticket will be made available online before the examination. Students are requested to take out the print and bring the same while appearing for papers.

Tentatively the March 2018 examination will be held on 3<sup>rd</sup>, 4<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> March 2018. The detailed examination time table will be uploaded on our website shortly.



S. B. Sawant

Institute Secretary

Narottam Morarjee Institute of Shipping

