

F A Q

Q. 1 What courses are you offering?

Ans. We are offering Fellowship & Post Graduate Diploma in Shipping Management.

Q.2 What is the duration of this course?

Ans. This is a two years course.

Q.3 What is the course fees ?

Ans. The fee structure is as under :-

- 1st Year - Class student is Rs. 30,000/- and Correspondence student is Rs. 25,000/- plus Rs. 5,000/- examination fee to be paid in the month of Jan. 2018 while filling up examination form.
- 2nd Year - Class student is Rs. 34,000/- and Correspondence student is Rs. 29,000/- plus Rs. 5000/- examination fee to be paid in the month of Jan. 2018 while filling up examination form.
- Total expenses comes to Rs. 74,000/- for class students and Rs. 64,000/- for correspondence students for two years' course. This includes the cost of course material for two years, examination fee for two years, library facility for two years & coaching for class students. No other hidden fee. You can see our fee structure on our website also

Q.4 Is it MBA in Shipping?

Ans. No. It is, as the name implies a P. G. Diploma or Fellowship in Shipping Management.

Q.5 How many subjects are there?

Ans. There are 10 subjects. First year has 5 subjects and Final year also has 5 subjects. Details are on our website.

Q. 6 Are you providing the study material ?

Ans. Yes. We are providing all study material and books.

Q. 7 Is there any Online Exam ?

Ans. No. Not yet.

Q. 8 How many Exams are there in a year?

Ans. In a year, there are three exams. 1st in March, 2nd in July and 3rd in November. If you do not clear in March, then you can appear in July or November Exam.

Q. 9 What is the passing Percentage?

Ans. 50% in each subject.

Q.10 Can we take admission on installment basis?

Ans. No. Normally we do not encourage fees to be paid in installments.

Q. 11 Is there placement of job? Or campus selection?

Ans. There is no structured placement service as yet. However we make all efforts to place students by circulating the vacancies and placing same on our web site. We do not guarantee job but most of our students find decent placements during the course or soon after completing the course.

Q. 12 What is the salary package?

Ans. That is depends upon the company and your performance.

Q. 13 Can we take admission on online?

Ans. Yes. You can take/fill up on line admission form available on our web site. Alternatively you can visit our office & fill up the online form on our computers. You have to also submit a self attested copy of degree certificate, proof of date of birth, one passport size photograph and fees. Fees would normally be paid on line while filling up on line admission form. Alternatively fees can be paid through demand draft in favour of "Narottam Morarjee Institute of Shipping".

Q. 14 What is the type of payment you require?

Ans. Payment can be made through on line while filling up on line admission form. Alternatively, by Demand Draft in favour of "Narottam Morarjee Institute of Shipping" payable at Mumbai. No cheque or cash is acceptable. Shortly we will be introducing on line payment facility also.

Q. 15 How we can get forms for admission and exam?

Ans. On line forms are available on our website for course admission and for examination(s). Same are to be filled up and submitted.

Q. 16 What is the last date for taking admission?

Ans. If you want admission as regular candidate i.e. to attend the classes, then the admission is on first cum first serve basis. If you want to Distance Learning/Correspondence than it normally 31st August last date. This may be extended under certain circumstances.

Q. 17 How many seats are available for classroom?

Ans. Our seating capacity in Nariman Point headquarters Mumbai is 65 for week end batch. Apart from this, seating capacity at our Nerul Local Study Centre is 65 and at our Powai Local study Centre is 60.

Q. 18 After taking admission in regular batch, can I change into correspondence course?

Ans. Normally within one month you can change your admission from regular to correspondence.

Q. 19 Is it possible to cancel my admission after enrollment? Can I get my fees return?

Ans. There is no cancellation provision. You can't get fees back.

Q. 20 Is this course recognized by Govt. of India?

Ans. This is recognized by Govt. of India and well respected by Shipping industry.

Q. 21 Can we get library facility?

Ans. Institute has over 1600 books on various subjects. If you are in Mumbai, you can either refer book(s) at our Institute or you can take one book at a time for ten days. If it exceeds, then you have to pay fine of Rs. 20/- per day.

Q. 22 What is Associateship and Fellowship?

Ans. Associate and Fellowship option is mainly for undergraduate provided they should have minimum 2-3 experience in field associated with shipping .

Q. 23 What is the difference between the Associateship / Fellowship and Post Graduate Diploma in Shipping Management First Year and Final Year ?

Ans. There is no difference between the Associateship / Fellowship and Post Graduate Diploma in Shipping Management First & Final year. Both students attend the same class, get same study material and write same exam papers. Everything is same. Associateship is equivalent to 1st year Post Graduate Diploma in Shipping Management and Fellowship is equivalent to 2nd year Post Graduate Diploma in Shipping Management. Only award of Certificate is different.

For PGDSM the minimum qualification is graduate and for Associateship the minimum qualification is 12th standard + three years experience in shipping related field on the date of examination.

Q.24 If we become a member of the institute, what types of benefit will we get?

Ans. After passing your Associateship or Fellowship course, you are eligible to become a member (Associate or Fellow) by paying yearly membership fee or one time lumpsum amount to become life member. The benefits are – you can contest the election & become a member of the Governing Council of the Institute. You will also get the voting rights. You can also use the Institute's library; and attend Institute's AGM meetings.

Q. 25 What is life member?

Ans. After passing Associateship or Fellowship examination, one can become a life member by paying one time lumpsum amount as subscription. The benefits are – you can contest the

election & become a member of the Governing Council of the Institute; you will get the voting rights; you can use the Institute's library; and attend Institute's meetings

Q. 26 What is ordinary member?

Ans. One who take admission for Associateship/Fellowship, first he/she is admitted as Ordinary Member. Once he/she pass the 1st year examination he/she is awarded Associateship and when she pass 2nd year examination she is awarded Fellowship.

Q. 27 When will class start and how many batches are there?

Ans. Class will start from the end of June. There are 4 Batches in Mumbai for the first year. Two batches in Nariman Point. One batch in Nerul and one in Powai for first year. Three batches are in Mumbai for Final year. One Batch in Nariman Point, One is in Nerul & one batch at Powai for Final year.

Q. 28 What is the office time?

Ans. Office time is 1030 Hrs. to 1830 Hrs. Monday to Friday. But, admission will be from 1100 Hrs. to 1800 Hrs. During admission time the Institution is open on Saturday also.

Q. 29 Where will we get job exactly?

Ans. After completing two years course one has good prospects of getting the job in Shipping Company or shipping related firms such as Forwarding Agents, Custom Agents, Ship brokers or Chartering firms at Executive Level. The above companies/firms are also approaching our Institute with vacancies which we are placing their requirement on our web site. Even while studying in 1st year/2nd year, students are being offered jobs in above firms.

Q. 30 Do you undertake corporate training ?

Ans. Yes. If anybody has interest in corporate training we will arrange for that course.
