**JOB OPENING – REQUISITION FORM 26/07/2021**

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| **Sr. No.** | **Heads** | **Details** |
| 1. | Name of Employer | Transworld Group |
| 2. | Nature of Business | Shipping and Logistics |
| 3. | Postal Address | P.O. Box 261036,  Plot No. S 20119,  Jebel Ali Free Zone (South),  Dubai, United Arab Emirates |
| 4. | Tele., E-mail & Website | Tele:-  +97148035400  Fax:-  +97148860086:  https://www.transworld.com/ |
| 5. | Contact person’s name, designation, Tele. No. & e-mail | Anand Kumar, Deputy Manager  Ph- +971 561761981, +91 7710013330  Email – [anand.kumar@transworld.com](mailto:anand.kumar@transworld.com) |
| 6. | Vacancy description : | |
| .1 Position including nature of work | Position Summary  Gains knowledge and experience required for promotion to management positions under the direction of experienced personnel by performing the following duties.  Essential Job Functions  1. Receives training and performs duties in several departments such as Operations, commercial, customer service, pricing, finance, etc.  2. Learns line and staff functions, operations, management viewpoints, and company policies and practices that affect each phase of business.  3. Sets performance goals and objectives with upper management.  4. Monitors performance progress with management and key trainers.  5. Observes experienced workers acquire knowledge of methods, procedures, and standards required for the performance of departmental duties.  6. Receives training in functions and operations of related departments to facilitate subsequent transferability between departments |
| .2 Number of vacancies | 2 |
| .3 Approx. monthly compensation & other benefits | India: INR 5 Lakh Per annum  Dubai: AED 5000 per month. |
| .4 Location of Employment | India or Dubai (Based on the requirement) |
| .5 Any other details | Strong written, verbal, analytical, and presentation skills. Ability to interact effectively with a wide range of staff throughout the company. Position requires proficiency in Word, Excel, Access, and PowerPoint |

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